



Date: February 14, 2018

REQUEST FOR PROPOSAL (RFP) / EXPRESSION OF INTEREST (EOI)

The International Association of Schools of Social Work (IASSW) is an international association of institutions of social work education, organisations supporting social work education and social work educators: <https://www.iassw-aiets.org/>.

The **International Association of Schools of Social Work (IASSW)** wishes to invite you to submit a proposal for services related to the following strategic issues:

Part 1: Relocating and Reincorporation.

- Relocating / Finding a suitable legal/corporate and financial 'home'. We are currently incorporated and use banking services in the USA, and find that compliance costs (banking, legal and audit fees) are excessively expensive and international banking restrictions are onerous.
- Establishing banking arrangements that include primarily online banking and a corporate credit card, and ensuring that any elected IASSW treasurer can access any and all accounts wherever s/he is located in the world and whatever their nationality; these arrangements must be secure, stable, enduring and cost-effective.
- Develop a strategy that establishes the immediate and long term financial stability of the association. (This may include a fundraising strategy).
- We also wish to ensure that we can work in a stable, globally recognized currency such as the Euro or US Dollar.

Part 2: Future Development.

- Redefining IASSW's unique mission in a way that is clear and not open to ambiguity or misinterpretation, while at the same time reaffirming our place among international and regional social work organisations.
- Reorganizing IASSW to make it stronger, more visible and attractive to members and potential members.
- Restructuring the Association to ensure its maximum accessibility and effectiveness both within the organisation and with our partner regional organisations around the world.
- Strategic planning to fulfil the unique mission of IASSW.
- Reorganizing IASSW's governance and membership to make it stronger, more visible and more attractive in a globalized 21st century environment.
- Developing a marketing plan to approach and encourage more schools and educational institutions to become members.

Bids should be no more than 10 pages.

Bids must be emailed to the co-chair of the IASSW Governance Task Force,

Dr. John Victor Rautenbach: jrautenbach@ufh.ac.za by **Monday 19 March 2018**.

The IASSW welcomes bids for either or both of the two parts of this call.



Proposals should provide a clear financial quotation **for each part separately.**

Proposal Requirements

Please include the following in your proposal response:

- Overview of your company and experience.
- Overview of how you will meet our objectives.
- Explanation of your proposed process.
- Details about your team.
- Recent examples of similar international not for profit projects undertaken by the bidder.
- Two referees and contact details.
- Any other key information about your organisation.
- A detailed budget.
- Terms & conditions.

IASSW reserves the right to enter into negotiations with the preferred bidder.

Timeline:

- RFP Sent:
 - Wednesday 14 February 2018
- Deadline for proposals:
 - Monday 19 March 2018.
- Finalise screening and selection by IASSW Governance Task Force:
 - Monday 14 May 2018.
- Seek IASSW board approval of winning proposal:
 - Monday 21 May 2018 – electronic approval.
- Present proposal to IASSW board and General Assembly:
 - Monday 02 July 2018 – Dublin IASSW board meeting.
 - Thursday 05 July 2018 – Dublin IASSW General Assembly

Thank you for your interest in responding to this RFP with a proposal

We look forward to your response.

If you have any questions, please contact John Rautenbach at

Email: jrautenbach@ufh.ac.za -

Tel: +27834448306

Skype: johnrbach

Dr. John Victor Rautenbach

co-chair of the IASSW Governance Task Force

Chair: Standing Committee on the World Census of Social Work Programs

International Association of Schools of Social Work (IASSW)